

**AFFIDAVIT OF MAILING OR HAND DELIVERING
OF NOTICE TO UNIT OWNERS**

**STATE OF FLORIDA
COUNTY OF PINELLAS**

BEFORE ME, personally appeared **JAMES J. MATEKA** and **KAREN COCHRAN** who after being duly sworn, deposes and says that notice of annual meeting of **MISSION HILLS CONDOMINIUM ASSOCIATION, INC.** to be held **TUESDAY, MARCH 02, 2021, AT 7:00 PM** at **MISSION HILLS CLUBHOUSE, 1401 MISSION HILLS BLVD., CLEARWATER, FL 33759**, were mailed and/or hand delivered in accordance with applicable law. The Notices were mailed and/or hand delivered to each unit owner at the address last furnished to the Association, as such address appears on the books of the Association. (Copy Attached)

MISSION HILLS CONDOMINIUM ASSOCIATION, INC.

BY: [Signature]
JAMES J. MATEKA, Community Manager

BY: [Signature]
KAREN COCHRAN, Administrative Assistant

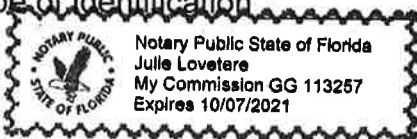
**STATE OF FLORIDA
COUNTY OF PINELLAS**

Sworn to and subscribed before me this 28th day of January, 20,21

By **JAMES J. MATEKA**, as Community Manager, and **KAREN COCHRAN**, as Administrative Assistant of **MISSION HILLS CONDOMINIUM ASSOCIATION, INC.** a Florida not-for-profit corporation.

Personally Known or

Produced Identification
Type of Identification _____



NOTARY PUBLIC – STATE OF FLORIDA

Sign [Signature]
Print Julie Lovetere

MISSION HILLS CONDOMINIUM ASSOCIATION, INC.

SECOND NOTICE OF ANNUAL MEETING AND ELECTION OF DIRECTORS

To All MISSION HILLS CONDOMINIUM ASSOCIATION, INC. Members,

The ANNUAL MEETING of MISSION HILLS CONDOMINIUM ASSOCIATION, INC. will be held at the following DATE, TIME, and LOCATION:

- DATE / TIME: TUESDAY, MARCH 02, 2021 AT 7:00 PM (Sign in at 6:30PM)
- LOCATION: MISSION HILLS CLUBHOUSE, 1401 MISSION HILLS BLVD., CLEARWATER, FL 33759

COVID-19 Restrictions, i.e. Social Distancing and the Wearing of Masks will be followed.

Enclosed with this notice is the Agenda for the Annual Meeting, and a Proxy which will help establish a quorum and represent your vote on business that may arise. The Annual Meeting of the Association will be held for the purpose of selecting the Directors and conducting such other business as may lawfully be conducted.

This year the number of candidates running for the Board does not exceed the number of vacancies that exist on the Board. In accordance with State Statutes, the candidates running for office, by Proclamation, will become the Association's new Board of Directors. Immediately following the Annual Meeting, the Board will meet briefly to elect Officers. Nominations cannot be taken from the floor.

Agenda items are as follows:

1. Call to Order
2. Proof of Notice of the Meeting
3. Certifying of Proxies & Establish Quorum
4. Read or Waive Minutes of Last Members' Meeting
5. Candidates have read and Agree to abide by Association Documents
6. Reports of Officers and Committees
7. New Business
 - a. Seating of the new Board
8. **Adjournment**

The Organizational Meeting for the new Board will be held immediately following the Annual Meeting.

BOARD OF DIRECTORS ORGANIZATIONAL MEETING

1. Call to Order
2. Appoint Chairperson of the Meeting
3. Appoint Officer Positions
 - (1) President, (2) Vice President, (3) Treasurer, (4) Secretary
4. **Adjournment**

BY ORDER OF THE BOARD OF DIRECTORS
JAMES J. MATEKA, LCAM

PROXY WILL ALSO BE USED TO ESTABLISH A QUORUM

MISSION HILLS CONDOMINIUM ASSOCIATION, INC.
PROXY

The undersigned owner(s) or designated vote of unit/address _____ in hereby appoints the **Secretary** of the Association or (fill in name), _____ as my proxy-holder to **ATTEND** the Annual Membership Meeting of **MISSION HILLS CONDOMINIUM ASSOCIATION, INC.** to be held on: **TUESDAY, MARCH 02, 2021 AT 7:00 PM** at **MISSION HILLS CLUBHOUSE, 1401 MISSION HILLS BLVD., CLEARWATER, FL 33759.**

The proxy- holder named above has the authority to vote and act for me to the same extent that I would, if personally present, with power of substitution, including the establishment of a quorum, in all matters before the membership, except that my proxy holder's authority is limited as indicated below:

GENERAL POWERS: Check "General Powers" if you want your proxy holder to vote on other issues which might come up at the meeting and for which a limited proxy is not required.

_____ I authorize and instruct my proxy holder to use his or her best judgement on all other matters which properly come before the meeting and for which a general proxy may be used.

Signature of Owner or Designated Voter:

Signature of Co-Owner

Date:

Print Name:

Print Name:

Date:

SUBSTITUTION OF PROXY HOLDER

The undersigned, appointed as proxy holder above, designates _____

To substitute for me in voting the proxy set forth above.

Dated: _____

(Signature of Proxy holder)

This proxy is revocable by the unit owner and is valid only for the meeting for which it is given and any lawful adjournment. In no event is the proxy valid for more than ninety (90) days from the date of the original meeting for which it was given.

VOTING BY PROXY

If you are unable to attend the Membership Meeting and wish to vote on all issues/items by proxy, please note the following information about proxies:

1. A proxy may be used for the purpose of establishing a quorum, and for appointing another person to vote for you in the event that you are unable to attend the meeting.
2. The proxy must be signed by all owners or voting representative of the unit.
3. By selecting "General Powers" on the Proxy, you authorize and instruct your proxy holder to use his/her best judgement on all matters which properly come before the meeting and for which a general power may be used.
4. The proxy should be submitted to the Association prior to the scheduled time of the meeting. **The proxy can be submitted by faxing to 727-723-1101 or mailing to Ameri-Tech Community Management, Inc., 24701 US Hwy 19 N, Suite 102, Clearwater, FL 33763 in the enclosed "Proxy Return Envelope".** You may also bring the proxy with you the night of the meeting. It is encouraged that you submit your proxy in advance of the meeting in order to avoid delay in registration.
5. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may withdraw your proxy when you register at the meeting.
6. A proxy may be revoked in writing or superseded by a later proxy to another person. It may be assigned (substituted) by the person designated on the proxy to a third person, if the person you designate as a proxy decides that he or she will be unable to attend the meeting

The Association will incur additional administrative costs if the meeting is rescheduled due to failing to achieve a quorum

MISSION HILLS CONDOMINIUM ASSOCIATION, INC.

Annual Members Meeting

Tuesday, MARCH 02, 2021 @ 7:00 PM

2021 Board of Directors

Alphabetical order:

- HICKEY, REGINA**
- HIGGINS, DEBORA**
- HOUSE, ART**
- HUNT, KALOOLAH**
- PARTRIDGE, EUDORA**

NOTE: THE NUMBER OF CANDIDATES RUNNING FOR THE BOARD OF DIRECTORS DOES NOT EXCEED THE CURRENT VACANCIES EXISTING ON THE BOARD; THEREFORE, THE NAMES LISTED ON THIS FORM, BY PROCLAMATION, WILL BE MISSION HILLS CONDOMINIUM ASSOCIATION, INC. 2021 BOARD OF DIRECTORS.