

# **Mission Hills Condominium Association**

## **Board of Directors Business Meeting Agenda**

This meeting will be held on Wednesday, May 17, 2023, at 6:00 PM at the Mission Hills Clubhouse and on Zoom. Please see the Zoom instructions at the bottom of this notice if you cannot attend in person.

### **I. Call to Order**

### **II. Roll Call**

- A. Debbie Higgins, President
- B. Betsy Schwartz, Vice President
- C. Michael Marshall, Treasurer
- D. Cheryl Acton, Secretary
- E. Al Robinson, Member at Large

Also in attendance will be:

- F. Helen Strupczewski, Documents Committee
- G. Bob Kelly, Ameri-Tech Property Manager

### **III. Meeting Minutes**

- A. Motion to waive the reading of the minutes for the meeting held on April 19, 2023, and vote on approval as written.
- B. Motion to waive the reading of the minutes for the closed meeting held on May 11, 2023, and vote on approval as written.

### **IV. Treasurer's Report**

- A. Michael's Report
- B. Financial Audit Status

### **V. Officer Reports**

- A. Debbie – Maintenance Highlights
- B. Cheryl – Teams
- C. Al – Teams

### **VI. Committee Reports**

- A. Helen – Documents Committee
- B. Bob – Compliance

### **VII. Old Business**

- A. Purchase Orders – Michael
- B. Laundry Rooms – Cheryl

### **VIII. Adjournment**

#### **Zoom Instructions:**

**Topic:** MHCA BOD Business Meeting

**Time:** May 17, 2023 – 6:00 PM

#### **Join Zoom Meeting:**

**<https://us02web.zoom.us/j/6733370648?pwd=eVJ6NWpKRlI5aDZOWmdEbnUxNlFBdz09>**

**Meeting ID:** 673 337 0648

**Passcode:** 051723