

# **Mission Hills Condominium Association**

## **Board of Directors Meeting Agenda**

This meeting will be held on Tuesday, September 19th, 2023, at 5:30 PM at the Mission Hills Clubhouse and on Zoom. Please see the Zoom instructions at the bottom of this notice if you cannot attend in person.

### **I. Call to Order**

### **II. Roll Call**

- A. John Emberson, President -
- B. Al Robinson, Vice President
- C. Jone Burr, Treasurer
- D. Cheryl Acton, Secretary
- E. Doug Kuchle, Member at Large

Also in attendance will be:

- F. Bob Kelly, Ameri-Tech Property Manager
- G. Helen Strupczewski, Documents Committee
- H. Guest Speaker - Kip Corriveau - 211 Tampa Bay Cares - Seniors programs and other programs offered by the organization

### **III. Meeting Minutes**

- A. Motion to waive the reading of the minutes for the meeting held on August 15th, and vote for approval as written.

### **IV. Presentation by Kip Corriveau**

### **V. Treasurer's Report**

- A. Jone Burr's Report

### **VI. Maintenance Report**

- A. Dough Kuchle – Maintenance Highlights

### **VII. Teams Report**

- A. Al Robinson and Cheryl Acton - Teams update

### **VIII. Committee Reports**

- A. Bob – Compliance
- B. Helen Strupczewski, Documents Committee

### **IX. Old Business**

- A. Open access to garbage bins for two months during the compliance drive.
- B. Debris and trash proper dumping for city compliance
- C. Update on pool equipment

### **X. New Business**

- A. Alligator feeding and its safety.
- B. Scotto's plumbing mapping of water heaters
- C. Updated form and procedure for contractors working in Mission Hills
- D. Updated Sign-in sheet for contractors working in Mission Hills
- E. New Form with waiver for After-hours work orders.
- F. Implementation of the Request for bid/proposal (vendor insurance coverage)
- G. Review of Past Special Assessments, vendor vetting, and contracts review.
- H. Review and discussion of the purpose of cameras.
- I. Review and discussion of the new Maintenance Supervisor's Employment Agreement

Posted on September 18th, 2023, in accordance with Florida Statutes.

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### XI. Adjournment

#### Zoom Instructions:

**Topic:** MHCA BOD Business Meeting  
**Time:** September 19th, 2023 – 5:30 PM

Join Zoom Meeting  
<https://us02web.zoom.us/j/84329998751?pwd=KzFIS2QvTndDL0FOVDByUGI2UWZydz09>

Meeting ID: 843 2999 8751  
Passcode: 576612

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